



AGENDA
NRHA Commissioners' Meeting
Thursday, August 10, 2023
555 East Main Street
Norfolk, VA 23501
9:00 a.m.

WELCOME AND REMARKS BY THE CHAIR OF THE BOARD

I. PUBLIC COMMENTS

II. RESOLUTIONS Pg. 2

- Resolution Authorizing the Submission of Section Eight Management Assessment Program (SEMAP) Certification for FY2023

Presented by Pamela Jones-Watford
Director of Housing Choice Voucher

III. COMMISSIONER COMMENTS

FUTURE MEETINGS

*Special Board of Commissioners' Meeting
Tuesday, August 8, 2023 at 8:15am
Closed Session Only

*Special Board of Commissioners' Meeting
Thursday, August 11, 2023 at 8:15am
Closed Session Only

*Special Board of Commissioners' Meeting
Thursday, August 24, 2023 at 8:15am
Closed Session Only

Board of Commissioners' Meeting
Thursday, September 14, 2023 at 9:00am
555 E. Main Street



Resolution Item

NRHA Board of Commissioners

Subject: Resolution Authorizing the Submission of Section Eight Management Assessment Program (SEMAP) Certification for FY-2023

Executive Contact: Pamela B. Jones-Watford

Date: August 10, 2023

BACKGROUND

The Housing Choice Voucher (HCV) program continues to provide affordable, decent, and sanitary housing for low and low to moderate income families, the elderly and the disabled to reside in decent, affordable, and safe housing in the private market.

The Section Eight Management Assessment Program (SEMAP) measures the performance of the public housing agencies that administer the Housing Choice Voucher program in 14 key areas.

The SEMAP certification requires submission to HUD within 60 days after the end of the fiscal year of June 30, 2023 with board approval.



RESOLUTION AUTHORIZING THE SUBMISSION OF SECTION EIGHT
MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR
FY-2023

WHEREAS, The Department of Housing and Urban Development (HUD) has established a Section 8 Management Assessment Program (SEMAP) to assess the quality of the Housing Choice Voucher program's operating performance; and

WHEREAS, The operating performance is assessed by the measurement, analysis and reporting of fourteen key indicators: Selection from Waiting List, Reasonable Rent, Determination of Adjusted Income, Utility Allowance Schedule, Housing Quality Standards (HQS) Quality Control, HQS Enforcement, Expanding Housing Opportunities, Payment Standards, Timely Annual Reexaminations, Correct Tenant Rent Calculations, Annual HQS Inspections, Lease-up, Accurate Verification of Income and Family Self-Sufficiency; and

WHEREAS, Norfolk Redevelopment and Housing Authority (NRHA) has compiled and certified the results of its performance in the fourteen areas for fiscal year 2023 (FY-2023), for which the scoring for each SEMAP indicator is attached; and

WHEREAS, based on a thorough review of the supporting documentation for each indicator, NRHA is a Standard Performer Housing Choice Voucher Program with a score of 125 out of 150 for FY-2023; and

WHEREAS, the approval and authorization of the NRHA the Board of Commissioners is required to submit the certification to HUD of the required Section 8 Management Assessment Program (SEMAP) indicators, reflecting the performance of the Authority in the operation and administration of its Housing Choice Voucher program for the year ending June 30, 2023.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Norfolk Redevelopment and Housing Authority as follows:

1. The certification and reporting to HUD of the required Section 8 Management Assessment Program (SEMAP) indicators, reflecting the performance of the Authority in the operation and administration of its Housing Choice Voucher program for the year ending June 30, 2023, is hereby approved and authorized.

2. This Resolution shall be in effect from and after the date of its adoption.

I hereby certify that the above is true and exact copy of the resolution adopted by the Board of Commissioners of the Norfolk Redevelopment and Housing Authority at their regularly scheduled meeting of August 10, 2023.

Secretary

Board Chairperson



Michael G. Clark, *Interim Executive Director*

Commissioners: Donald Musacchio, *Chair* / Alphonso Albert, *Vice Chair*

Rose Arrington / Amy Chudzinski / Terreon Conyers / Earl P. Fraley, Jr. / Elbert Louis / Suzanne Puryear / Philip Smith

Norfolk Redevelopment and Housing Authority Housing Choice Voucher Program

SEMAP CERTIFICATION FY 20123

I.	Indicator 1 Selection from Waiting List	15 Pts.
II.	Indicator 2 Reasonable Rent	20 Pts.
III.	Indicator 3 Determination of Adjusted Income	0 Pts.
IV.	Indicator 4 Utility Allowance Schedule	5 Pts.
V.	Indicator 5 HQS Quality Control	5 Pts.
VI.	Indicator 6 HQS Enforcement	10 Pts.
VII.	Indicator 7 Expanding Housing Opportunities	5 Pts.
VIII.	Indicator 8 Payment Standards	5 Pts.
IX.	Indicator 9 Timely Annual Reexaminations	10 Pts.
X.	Indicator 10 Correct Tenant Rent Calculations	5 Pts.
XI.	Indicator 11 Pre-Contract HQS Inspections	5 Pts.
XII.	Indicator 12 Annual HQS Inspections	10 Pts.
XIII.	Indicator 13 Lease-up	20 Pts.
XIV.	Indicator 14 Self-Sufficiency	10 Pts.
XV.	Indicator 15 Deconcentration Bonus	NA

Total 125 out of a possible 150 = 83.33% Standard

